

Government of West Bengal
Panchayats & Rural Development Department
Joint Administrative Building (6th to 9th Floors)
Salt Lake, Block – HC7, Sector – III, Kolkata – 700 106

Memo No.- 4687/PRD-24099(11)/1/2020-SANITAION

Date :21.09.2021

Invitation of Offer

The West Bengal State Rural Development Agency(WBSRDA) , an agency under this Department invites offer from bonafide CAG empaneled Auditor's /Chartered Firm for compilations & preparation of State level Audit report/Utiliation Certificate and Annual Statement of Accounts (ASA of different funds under Swachh Bhatat Mission(Gramin) for the F.Y-2020-21 on the basis of the (all) District /Siliguri Mahakuma Parishad and GTA(Darjeeling) Audit reports /UC/ASA's kept in the Sanitation Cell of this Department.

A) The following terms and reference are given below :

- 1) Audit of F.Y-2020-21 should be done as per guidelines of SBM(G). A copy of Guideline is available in the website of Ministry of Drinking Water and Sanitation (ddws.nic.in).
- 2) Closing balance of State Audit 2019-20 & Opening balance of State Audit report 2020-21 should match.
- 3) State Audited expenditure should be reflected in the Utilisation certificate & ASA.
- 4) Closing balance of State Audit report /U.C and ASA should match.
- 5) All formats (Annexure-1A to 1G) and Annexure-II & III Should be prepared and duly signed by the Auditor. Format will be given after acceptance of the Workorder.
- 6) CAG empanelment certificate must submitted alongwith the offer.
- 7) The rate to be quoted should be inclusive of all charges.
- 8) The assigned work is to be completed on or before 1st November,2021

B) Application should be addressed to the Mission Director & e.o Joint Secretary to the Government of West Bengal, Panchayats & Rural Development Department , Joint Administrative Building (8th Floor), Salt lake, Block –HC-7, Sector-III,Kolkata-7000106 and to be dropped in the 'Drop Box' kept at the 8th Floor (Wing-B) of Joint Administrative Building (8th Floor), Salt lake, Block –HC-7, Sector-III,Kolkata-7000106. The offer should contain the following :-

- 1) Name of the Auditor/Firm :
- 2) Address ,email ID and Phone No. of the firm,
- 3) CAG empanelment number (Copy attached)
- 4) Expenditure in details of Auditing of Government, Programme funds in last 3 (Three) years (relevant copy of work order/ completion certificate to the enclosed).
- 5) Rate quoted for the work.

C) The following different types of funds to be Audited :-

- 1) Swachh Bharat Mission(Gramin)
- 2) Extra Budgetary Resources(EBR)
- 3) Ganga Action Plan(GAP)
- 4) Swachh Bharat Kosh(SBKT)
- 5) Performance Based Incentive Grant(DLI1,DLI2 and DLI3)
- 6) Construction ICDS Toilet fund
- 7) WBSRDA(TSC) A/c

