

FORM 4
[See rule 17]

Form of application for permission to erect structure / building or to make an addition / alteration to an existing structure / building in a Gram Panchayat

(To be submitted in duplicate)

..... Gram Panchayat
To
The Pradhan
..... Gram Panchayat

I hereby apply for permission to erect a new structure / buildings / to make addition / alteration to an existing structure / building on a land covered by C.S. / R.S. plot Nos..... of mouza of jurisdiction list No..... of Police Station the boundaries of which are shown below, on payment of the fee of Rs..... as deposited by me.

Boundaries :

East –
West –
North –
South –

2. I hereby declare that I have unencumbered right, titled and interest in the land on which the structure / building is proposed to be constructed / on which the existing building / structure stands to which additions / alterations are proposed to be made. I am enclosing copies of documents in support of the claim.
3. I hereby undertake to raise the walls of the proposed structure / building at a distance of at least nine-tenth meter from all sides of boundaries.
4. I am enclosing two / three copies of site plan and building plan for the proposed construction.
5. I further undertake hereby to make construction strictly following the building plan submitted with such modifications as may be directed by the Gram Panchayat.
6. I also hereby declare that I am not creating any structure / building within Kolkata metropolitan area or near or in the vicinity of any aerodrome tending to hazard or near any other prohibited area.
7. I also hereby undertake that I shall not start the construction work before receipt of permission of the Gram Panchayat with the approved copy of the building plan or before the expiry of the statutory period of according such approval.
8. I also hereby undertake to make payment of further fee as may be directed by the Gram Panchayat in accordance with the rules and procedure.

(Strike out the words not applicable.)

Signature

Name in Block letters

Address

Date